

CHECKLIST FOR DETERMINING COMPLETENESS OF APPLICATION FOR DEVELOPMENT LAND USE ORDINANCE TOWNSHIP OF BOONTON, NEW JERSEY

CHECKLIST "E" MASTER SITE DEVELOPMENT PLAN FOR MULTIPLE PRINCIPAL USES IN THE BP ZONE

An application for development shall not be considered complete until all the material and information specified below has been submitted unless, upon receipt of a written request from the applicant, a specific requirement is waived by the municipal agency. The request for waiver shall accompany the application and shall be granted or denied within 45 days of receipt of said request.

Name of Applicant Application No. Date Filed

REQUIRED DATA AND INFORMATION

C-Complete I-Incomplete NA-Not Applicable WR-Waiver Requested

1. Completed application form (1 8 copies).	[I	[I	[I	[I
2. Filing fee (See Article 82-1).	[I	[I	[I	[I
3. Separate application and fee filed for any conditional use or variance involved.	[I	[I	[I	[I
4. Eighteen (18) black or blue on white prints of all maps.	[]	[]	[]	[]
5. Eighteen (1 8) copies of all other documents.	[I	[I	[I	[I
6. Certification from the Tax Collector that all taxes and assessments for local improvements on the property have been paid through the most recent installment date.	11	11	11	[I
7. Completed County Planning Board application form (in duplicate) and county filing fees if the County Planning Board approval is required.	11	11	[I	11
26. Existing property lines and other site lines, including tract boundary lines with bearings and distances.	[I	11	[I	1 1
27. All zoning requirements in accordance with the schedule referred to in Section 102-1 36 and the relationship of the proposed site plan to those requirements. Calculation of existing and proposed building and impervious coverage of the lot shall be	11	11	11	1 1

8. All maps signed and sealed by a licensed New Jersey professional engineer or registered architect.
9. Name of tract or development.
10. Tax Map sheet, block and lot numbers.
11. Date prepared and date(s) of revision(s).
12. Plat scale not less than 1" equals 100' nor more than 1" equals 10'.
13. Graphic scale.
14. Reference meridian.
15. Maximum sheet size: 24" by 36".
16. Name, address and license number of person preparing plat.
17. Name and address of record owner.
18. Certification that applicant is owner or his authorized agent or that owner has given consent to file under an option agreement.
19. Ownership disclosure in accordance with N.J.S.A. 40:55D-48.1.
20. Name and address of applicant is other than owner.
21. Copies of any existing or proposed protective or restrictive covenants and deed restrictions.
22. Signature block for Board Chairman and Secretary and Township Engineer.
23. Names of owners and block and lot numbers of properties located within 200' of the tract boundary.
24. Key map (scale: not less than 1" equals 600') showing entire tract and its relation to surrounding area, including locations and names of principal roads.
25. Zone district(s) and identification of zone boundaries located on or adjoining the property. -2-E

1. Completed application form (1 & copies).	[I	[I	[I	[I
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26. Existing property lines and other site lines, including tract boundary lines with bearings and distances.	[I	11	[I	1 1
27. All zoning requirements in accordance with the schedule referred to in Section 102-1 36 and the relationship of the proposed site plan to those requirements. Calculation of existing and proposed building and impervious coverage of the lot shall be included.	11	11	11	1 1
28. Total area of the tract in square feet and acres.	11	11	[I	1 1
29. The location, size and nature of the entire property in question and any contiguous property owned by the applicant or in which the applicant has a direct or indirect interest.	[I	11	11	1 1
30. Topographic map showing existing and proposed contours, augmented with spot elevations if necessary. contour interval to be 1' for tracts of less than 3 acres and 2' for tracts of 3 acres and larger. [I		11	11	1 1
31. Front, rear and side building setback lines as required by the zoning regulations.	11	11	[I	1 1
32. All existing structures on the tract with setback distances.	11	11	11	[I
33. All structures located within 200' of the tract.	11	[I	[I	1 1
34. Right-of-way lines, widths and names of all existing streets on and adjoining the property.	11	[I	11	1 1
35. Location and widths of all other existing and proposed rights-of-way and easements, the purpose of any easement and the text of any restrictions applicable to same.				
36. Location on the property of existing: a. Watercourses and other drainage courses. b. Bridges. c. Culverts and/or storm drains with sizes. d. Wooded areas. e. Rock outcroppings.				
37. Location on the property of proposed: a. Watercourses and other drainage courses. b. Bridges. c. Culverts and/or storm drains with sizes.				

TOWNSHIP OF BOONTON PLANNING BOARD SITE PLAN REVIEW

Owner	1. Completed application form (1 8 copies).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NAME
	2. Filing fee (See Article 82-1).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	3. Separate application and fee filed for any conditional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	ADDRESS TELEPHONE NO.					

Is this a listed telephone number or unlisted telephone number

2. Applicant NAME ADDRESS TELEPHONE NO.

Is this a listed telephone number or unlisted telephone number

Interest of Applicant if other than owner

3. Site Plan Drawn By NAME ADDRESS TELEPHONE NO.

Is this a listed telephone number or unlisted telephone number

PROFESSIONAL LICENSE NO. DATE OF PLAN LAST REVISION DATE

1 Property Location SECTION STREET

2 Property Data: Lot No. Block No. Zone Designation

3 Building Data: Building Dimensions Gross Floor Area Building Height No. Stories Type of use No.

Employees No. Parking Spaces Provided Off-Street Loading Area Proposed

4 Utilities: Public Water Supply Available: Private Well Water Requirements gpd. SP~. SP~.-

Domestic Manufacturing Air-conditioning Sprinkler System to be installed

Yes No. Public Sanitary Sewer Septic System Other Division of Health Approval

8. Is any portion of the property located in the Flood Plain Area? If yes, give details

9. Is N.J. Department of Environmental Protection approval required Yes No

10. Is a soil removal permit required Permit No.

11. Has a Soil Erosion and Sediment Control Planrrree Protection and Removal Plan been submitted?

12. Are there any deed restrictions or easements on the property? If yes, give details

13. Are any variances from the terms of the Township Zoning Ordinance being sought? If yes, give details

14. I have read the Zoning Ordinance and Building Code as they apply to the application and the guides provided by the Planning Board and certify that the submitted plan is complete and accurate as to the existing conditions and/or proposed changes.

Signed Owner Date

Signed Applicant Date

APPLICATIONS WITH SUPPORTING DOCUMENTS MUST BE SUBMITTED TWO (2) WEEKS PRIOR TO A REGULAR MEETING. MEETINGS ARE HELD AT THE MUNICIPAL BUILDING THE **1ST**

MONDAY OF THE MONTH.

THE FEE CHARGED FOR THIS APPLICATION COVERS ONLY NORMAL REVIEW OF THE APPLICATION. IF ANY ADDITIONAL REVIEWS ARE REQUIRED BECAUSE OF DEFICIENCIES IN THE APPLICATION, ANY ADDITIONAL CONSULTANT FEES INCURRED WILL BE CHARGED TO THE APPLICANT AND MUST BE PAID PRIOR TO FINAL APPROVAL.

TOWNSHIP OF BOONTON -PLANNING BOARD

PROPERTY INSPECTION PERMISSION

PREMISES:

APPLICATION FOR:

This applicant and owner hereby grant permission to members of the various Township government boards and agencies involved with this application to enter upon the subject premises for inspection and study pertaining to this application until the application is either granted or denied.

DATE: Signature of Applicant

Print Name

DATE: Signature of Owner

Print Name

AFFIDAVIT OF OWNERSHIP

STATE OF NEW JERSEY)
) :SS COUNTY OF

MORRIS)

of full age being duly sworn

according to law on oath deposes and says, that deponent resides at
in the of in the County of and State of that is the owner
in fee of all that certain lot piece or parcel of land situated, lying and being in the Township of Boonton and
known and designated as Lot(s) in Block as shown on the Tax Map of said Township.

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by:

AUTHORIZATION

(If anyone other than the above owner is making this application, the following authorization must be executed.)

To the Board of Adjustment: To the Planning Board:

is hereby authorized to make this application.

(Owner to sign here) or (Company Name)

by:

-continued on next page -AFFIDAVIT OF APPLICANT

STATE OF NEW JERSEY) :SS
COUNTY
OF
MORRIS)

of full age being duly sworn
according to law, on oath deposes and says that all of the above statements and the statements contained
in the papers submitted herewith are true.

Sworn to and subscribed before me this day of , 20
(Applicant to sign here) or (Company Name)

MORRIS COUNTY PLANNING BOARD
LAND DEVELOPMENT REVIEW APPLICATION PROCEDURES

Subdivision -All subdivisions must be submitted to the County Planning Board for review. Major Subdivisions -will be reviewed for County approval Minor Subdivisions -will be reviewed to determine:

1. If the project fronts along a County road; and/or
2. If the project will affect any County drainage facilities. For those minor subdivisions which meet either one or both of the above criteria, the project will be reviewed for approval. If a minor subdivision does not meet either criteria, an exemption letter will be sent.

Site Plans -Site Plans will be reviewed to determine:

1. If the project fronts along a County road; and/or
2. If the project contains an amount of impervious surface equal to or greater than one acre (43,560 sq. **ft.**) For those site plans which meet either one or both of the above criteria, the project will be reviewed for approval. If the site plan does not meet either criteria, an exemption letter is sent.

New applications must be submitted to the County Planning Board by the municipal approving authority or by the applicant and

accompanied by the transmittal letter stating that the application has also been made to the municipal approving authority. Development applications revised in response to County Planning Board requirements may be submitted directly to the Planning Board by the applicant,

Digital copy of final plat and filly signed paper copy of final plat are required prior to filing of final plat at the Monk County Clerk's Office.

Subdivision plats and site plans which are revised to comply with the County Planning Board requirements, or would alter a previous County Planning Board approval, must be resubmitted to the County Planning Board for review and approval.

The County Planning Board has a statutory review period of thirty (30) days from the date of a complete submission. Upon completion of the County Planning Board review, a report will be mailed to the municipal approving authority with copies mailed to the applicant and his/her engineer. For those site plans and minor subdivisions found to be exempt, a notice of exemption will be mailed to the municipal approving authority.

A complete application consists of the following:

1. Two (2) completed copies of the County application form (on the reverse side).
2. Two (2) copies of the subdivision or site plan drawings.
3. Two (2) copies of the drainage study (if required by the County Land Development Standards or municipal ordinance).
4. Two (2) copies of the traffic impact study (if required by the County Land Development Standards or municipal ordinance).

5. payment of the review fee in accordance with the fee schedule on the reverse side of this application. If no fee is included, the applicant will be billed and the project may not be reviewed until payment is received. No fee is required for resubmissions.

1. Completed application form (1 8 copies).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
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