

BOARD OF HEALTH  
MINUTES  
January 9, 2012

CALL TO ORDER:

Board Secretary Shepard called the meeting to order at 7:30 p.m. in the Township Municipal Building. After saluting the flag, the Secretary announced that adequate notice of the meeting was provided in accordance with the provisions of the Open Public Meetings Act.

ROLL CALL:

Present: Mr. Thomas Donadio, Mr. William Klingener, Mrs. Michele Rankin, Mr. Robert Rizzo, Attorney John Jansen, Health Officer Carlos Perez and Secretary Barbara Shepard. Absent: Dr. Sheikh Naeem, Mr. Mark Burek, and Mr. Paul Allieri.

Mrs. Shepard asked for nominations for Chairman of the Board of Health. Mr. Klingener nominated Robert Rizzo. Mrs. Rankin seconded the nomination. Secretary Shepard asked if there were any other nominations. There being no further nominations, the motion was carried on a unanimous voice vote.

Chairman Rizzo asked for nominations for Vice-Chairman of the Board of Health. Mrs. Rankin nominated Paul Allieri. Mr. Donadio seconded the nomination. Mr. Rizzo asked if there were any other nominations. There being no further nominations, the motion was carried on a unanimous voice vote.

MINUTES:

Mrs. Rankin made a motion to approve the Minutes of the October 11, 2011 meeting. Mr. Donadio seconded the motion. The minutes were approved by a roll call vote with Mr. Klingener abstaining.

SECRETARY'S REPORT:

The Secretary reported the following:

- 5 Dog licenses were issued since the October meeting, \$6.00 was turned over to the Township, \$54.00 was turned over to the State, there was no interest was earned on the account.
- Since October there have been 6 new births.

COUNTY HEALTH SERVICES REPORT

The report submitted for the month of December 2011 was accepted on a motion by Mr. Donadio, which was seconded by Mr. Klingener and so carried.

HEALTH OFFICER/SANITARIAN'S REPORTS

The reports submitted for the periods of October 3, 2011 through December 30, 2011 were accepted on a motion by Mrs. Rankin, which was seconded by Mr. Donadio and so carried. Mr. Donadio asked for greater detail regarding complaints in future reports.

OLD BUSINESS There was no old business to discuss.

NEW BUSINESS

Mr. Donadio moved Resolution BH12-01, 2012 Meeting Dates, which is appended to the minutes of this meeting. The motion was seconded by Mr. Klingener and unanimously approved on a roll call vote.

Mrs. Rankin moved Resolution BH12-02, Professional Services Agreement – John Jansen, Esq., which is appended to the minutes of this meeting. The motion was seconded by Mr. Donadio and unanimously approved on a roll call vote.

Mr. Jansen administered the Oath of Office to Health Officer Carlos Perez.

PUBLIC HEARING

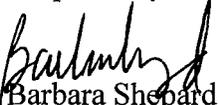
Chairman Rizzo opened the public hearing. There being no one who wished to be heard, the public hearing was closed.

Correspondence – Mrs. Shepard reported that she received the proposed contract from St. Clare's Hospital for Health Clinics. She asked if the Board would be willing to combine the cancer screening clinics with the Township of Denville, noting that St. Clare's provides the service to Denville as well. The Board agreed.

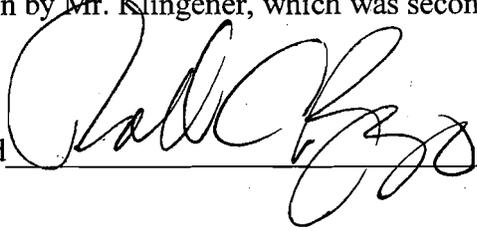
ADJOURNMENT:

The meeting adjourned at 7:40 p.m. on a motion by Mr. Klingener, which was seconded by Mrs. Rankin and so carried.

Respectfully submitted,

  
Barbara Shepard  
Secretary

Approved

  
\_\_\_\_\_

BOARD OF HEALTH  
MINUTES  
February 13, 2012

CALL TO ORDER:

Vice Chairman Allieri called the meeting to order at 7:30 p.m. in the Township Municipal Building. After saluting the flag, the Vice Chairman read the Open Public Meetings Act statement.

ROLL CALL:

Present: Mr. Paul Allieri, Mrs. Michele Rankin, Mr. William Klingener, Mr. Mark Burek, Attorney John Jansen and Secretary Barbara Shepard. Mr. Donadio arrived at 7:35 p.m.  
Absent: Mr. Robert Rizzo, and Dr. Sheikh Naeem.

MINUTES:

Approval of the minutes was postponed until the next meeting.

SECRETARY'S REPORT:

The Secretary reported that there have been no new births since January 9, 2012.

COUNTY REPORT

The report submitted for the month of January was accepted on a motion by Mrs. Rankin, which was seconded by Mr. Klingener and so carried.

SANITARIAN'S REPORT:

The report submitted for the month of January was accepted on a motion by Mr. Klingener, which was seconded by Mrs. Rankin and so carried.

OLD BUSINESS

Mrs. Shepard noted that she received the Proofs of Publication of the Notice of 2012 Meeting Dates and Resolution BH 12-02 which were published in the January 18, 2012 issue of The Citizen

NEW BUSINESS

Mrs. Rankin moved Resolution BH12-03, Agreements for Health Clinics with St. Clare's, which is appended to the minutes of this meeting. The motion was seconded by Mr. Donadio and unanimously carried on a roll call vote.

Mr. Klingener moved Resolution BH12-04, Introduction of Ordinance 804-Health Clinic Fees. The motion was seconded by Mr. Donadio and unanimously carried on a roll call vote.

PUBLIC HEARING

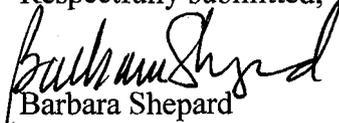
Vice Chairman Allieri opened the public hearing. There being no one present the public hearing was closed.

Correspondence – No correspondence.

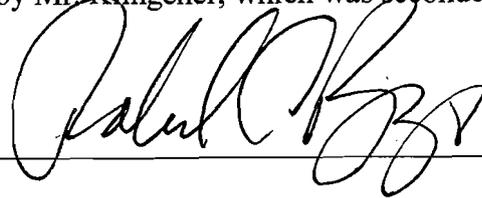
ADJOURNMENT:

The meeting adjourned at 7:39 p.m. on motion by Mr. Klingener, which was seconded by Mrs. Rankin and so carried.

Respectfully submitted,

  
Barbara Shepard  
Secretary

Approved \_\_\_\_\_



BOARD OF HEALTH  
MINUTES  
March 12, 2012

CALL TO ORDER:

Chairman Rizzo called the meeting to order at 7:30 p.m. in the Township Municipal Building. After saluting the flag, the Chairman read the Open Public Meetings Act statement.

ROLL CALL:

Present: Mr. Paul Allieri, Mrs. Michele Rankin, Mr. Thomas Donadio, Mr. William Klingener, Dr. Sheikh Naeem, Mr. Robert Rizzo, Attorney John Jansen and Secretary Barbara Shepard.

Absent: Mr. Mark Burek.

MINUTES:

Mr. Klingener made a motion to approve the Minutes of the January 9, 2012 and February 13, 2012 meetings. Mrs. Rankin seconded the motion. The minutes were approved by a roll call vote with Mr. Allieri abstaining on the January 9<sup>th</sup> minutes, Mr. Rizzo abstaining on the February 13<sup>th</sup> minutes and Dr. Naeem abstaining on both minutes.

SECRETARY'S REPORT:

No report.

SANITARIAN'S REPORT:

The report submitted for the month of February was accepted on a motion by Mr. Donadio, which was seconded by Mr. Allieri and so carried.

COUNTY REPORT

The report submitted for the month of February was accepted on a motion by Mrs. Rankin, which was seconded by Mr. Klingener and so carried.

OLD BUSINESS

Mrs. Shepard noted that she received the Proofs of Publication of Resolution BH 12-03 and the Notice of Hearing on Ordinance 804-Health Clinic Fees, which were published in the February 22, 2012 issue of The Citizen

Chairman Rizzo opened the public hearing on Ordinance 804. There being no one wishing to be heard, the hearing was closed.

Mrs. Rankin moved Resolution BH12-05, Adoption of Ordinance 804, which is appended to the minutes of this meeting. The motion was seconded by Mr. Allieri and unanimously carried on a roll call vote.

NEW BUSINESS

Mr. Klingener moved Resolution BH12-06, Health Clinics Fees, which is appended to the minutes of this meeting. The motion was seconded by Mr. Donadio and unanimously carried on a roll call vote.

PUBLIC HEARING

Chairman Rizzo opened the public hearing. There being no one present the public hearing was closed.

Correspondence – No correspondence.

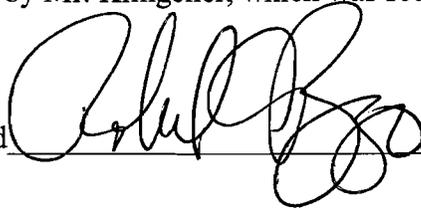
ADJOURNMENT:

The meeting adjourned at 7:40 p.m. on motion by Mr. Klingener, which was seconded by Mr. Donadio and so carried.

Respectfully submitted,

  
Barbara Shepard  
Secretary

Approved

  
\_\_\_\_\_

BOARD OF HEALTH  
MINUTES  
August 13, 2012

CALL TO ORDER:

Chairman Rizzo called the meeting to order at 7:30 p.m. in the Township Municipal Building. After saluting the flag, the Chairman read the Open Public Meetings Act statement.

ROLL CALL:

Present: Mr. Paul Allieri, Mrs. Michele Rankin, Mr. Thomas Donadio, Mr. Robert Rizzo, Mr. Mark Burek Attorney John Jansen and Secretary Barbara Shepard. Absent: Dr. Sheikh Naeem and Mr. William Klingener.

MINUTES:

Mrs. Rankin made a motion to approve the Minutes of the March 12, 2012 meetings. Mr. Allieri seconded the motion. The minutes were approved by a roll call vote with Mr. Burek abstaining.

SECRETARY'S REPORT:

Mrs. Shepard reported that since March 1<sup>st</sup> there have been 121 dog licenses issued. \$211.80 was turned over to the State and \$2,186.51 to the Township. Interest earned on the account for this period was 81 cents.

She also reported that since March there have been 6 new births.

COUNTY REPORT:

The reports submitted for the months of March through July were accepted on a motion by Mr. Allieri, which was seconded by Mr. Donadio and so carried.

SANITARIAN REPORT

The reports submitted for the months of March through July were accepted on a motion by Mrs. Rankin, which was seconded by Mr. Donadio and so carried.

OLD BUSINESS

Mrs. Shepard noted that she received the Proof of Publication of the Notice of Adoption of Ordinance 804, which was published in the March 22, 2012 issue of The Citizen

## NEW BUSINESS

Mrs. Rankin moved Resolution BH12-07, Introduction of Ordinance 805, which is appended to the minutes of this meeting. The motion was seconded by Mr. Allieri and unanimously carried on a roll call vote.

Mr. Allieri moved Resolution BH12-08, Public Health Preparedness and Response to Bioterrorism, Outbreaks of Infections Disease and Other Public Health Threats and Emergences Agreement, which is appended to the minutes of this meeting. The motion was seconded by Mr. Donadio and unanimously carried on a roll call vote.

Mrs. Rankin moved Resolution BH12-09, Lead Monitoring Agreement, which is appended to the minutes of this meeting. The motion was seconded by Mr. Donadio and unanimously carried on a roll call vote.

Mr. Gilmartin reviewed with the Board the existing septic systems on East Glen Road. At the request of the Board, he estimated that a new septic system could range in cost from \$30,000 to \$40,000. He explained that, due to the new septic code which became effective on April 3, 2012, alterations and new systems are very expensive, requiring greater maintenance and perhaps even certified operators. He said that on a sale of a home, if the septic is older than 15 years the tank needs to be pressure tested; and for systems older than 25 years he speculated that a new septic system may be required by a mortgage lender.

Mr. Gilmartin affirmed that there are currently no problems with any septic systems on East Glen road.

Mrs. Rankin stated that she supports the sewer project based upon citizen input and the estimated cost of a sewer assessment versus the cost of a new septic system. She asked at what point during the assessment project do the actions of the Township become irreversible. Mr. Jansen replied, "after the bid is awarded".

Mr. Donadio stated that a sewer project is an improvement for the Township and community.

## PUBLIC HEARING

Chairman Rizzo opened the public hearing.

Marilyn Terhune, 270 East Glen Road, asked for a clarification regarding the cost estimate for the project and inquired whether it included engineering fees. Mrs. Shepard stated that engineering fees were included. Mrs. Terhune also reminded everyone that approval of this project will not only mean assessment fees and costs to connect, but also an annual user fee and increased property values which could also mean increased property taxes.

Mrs. Terhune also stated that she did not witness any evidence of animal cruelty with respect to a barking dog across the street from her.

She asked whether there was any action being taken to condemn two houses on East Glen. Mrs. Shepard said there was not.

Renee Zaleski, 290 East Glen Road, stated that she was keeping all residents informed on what was going on with respect to this project. She acknowledged that this project may cause an increase in property taxes, but will also increase property values. She stated that based upon what she read on a NJDEP website, she remains concerned over the potential health hazards septic systems pose, even those septic systems which are highly functional. She also suggested that this project can provide an opportunity to employ local contractors.

Dan Zalesky, 290 East Glen Road, addressed the Board, stating that his neighbor Mr. Dunlap faces a large financial burden if he has to install a septic system on his property. He also stated that the majority of property owners are in favor of the project.

Jerry Schuster, 256 East Glen Road, reminded everyone that even if East Glen gets public sewers Summit Drive homes will remain on septic systems.

Jim Dunlap, 280 East Glen Road, stated that he prefers to have the sewer project.

Judy Hampson, 163 Powerville Road, expressed her concerns over the use of the rear portion of the Municipal Building lot which borders the rear of her property. She referenced the dumping of water from recent cleaning of catch basins and questioned whether there are plans to expand a dumping area behind her property. Mrs. Shepard stated that there will no longer be dumping of catch basin spoils on the Municipal Building lot and there are no plans to expand a dumping area on the lot.

Gene Swanton, 281 East Glen Road, asked what the time frame for connecting to the sewers is. Mr. Swanton was advised that residents must connect within 12 months from the date of completion. The Ordinance requires connection within 180 days from receipt of a notice to do so following completion of the project.

There being no one else wishing to be heard, the public hearing was closed.

Mrs. Rankin recommended that the project proceed based upon the septic cost estimates versus the assessment estimates.

In response to a question from Mr. Allieri, Mrs. Shepard suggested that the project be addressed in the 2013 Budget. This would mean introduction of an assessment ordinance sometime in March or April of 2013 with the contract to be awarded in the summer or fall of 2013 and completed in late 2013 or early 2014.

Mr. Allieri stated he is in favor of the project.

Mr. Rizzo stated he is not 100% in support and wanted to do a little more research before making his final decision.

Mr. Donadio asked if the project would become more affordable if it was expanded. Mr. Gilmartin replied that East Glen Road allows for a gravity system. If you go beyond this area you then look at a more complicated sewer project involving pumps.

Mr. Jansen explained that the assessments are based upon the enhanced value of the property.

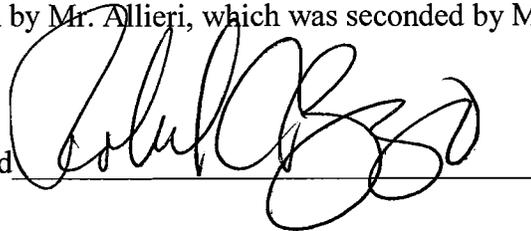
Correspondence: Mrs. Shepard reported that letters were received from Mrs. Terhune and Mr. Schuster opposing the project and from Mr. and Mrs. Zaleski, Mr. Dunlap and Ms. Berenson in favor of the project.

The meeting adjourned at 8:25 p.m. on motion by Mr. Allieri, which was seconded by Mr. Donadio and so carried.

Respectfully submitted,

  
Barbara Shepard  
Secretary

Approved



BOARD OF HEALTH  
MINUTES  
September 10, 2012

CALL TO ORDER:

Chairman Rizzo called the meeting to order at 7:30 p.m. in the Township Municipal Building. After saluting the flag, the Chairman read the Open Public Meetings Act statement.

ROLL CALL:

Present: Mr. Paul Allieri, Mrs. Michele Rankin, Mr. William Klingener, Mr. Thomas Donadio, Mr. Robert Rizzo, Attorney John Jansen and Secretary Barbara Shepard. Absent: Dr. Sheikh Naeem and Mr. Mark Burek.

MINUTES:

Mr. Donadio made a motion to approve the Minutes of the August 13, 2012 meeting. Mrs. Rankin seconded the motion. The minutes were approved by a roll call vote with Mr. Klingener abstaining.

SECRETARY'S REPORT:

Mrs. Shepard reported that since March 1<sup>st</sup> there have been 12 dog licenses issued. \$22.20 was turned over to the State and \$148.85 to the Township. Interest earned on the account for this period was 5 cents.

She also reported that since August there have been 2 new births.

COUNTY REPORT:

The report submitted for the month of August was accepted on a motion by Mr. Klingener, which was seconded by Mrs. Rankin and so carried.

SANITARIAN REPORT

The report submitted for the month of August was accepted on a motion by Mr. Allieri, which was seconded by Mr. Klingener and so carried.

OLD BUSINESS

Mrs. Shepard noted that she received the Proof of Publication of the Notice of Hearing on Ordinance 813-Public Health Nuisance Code, which was published in the August 22, 2012 issue of The Citizen

Mr. Rizzo opened the public hearing on Ordinance 813-Public Health Nuisance Code. There being no one wishing to be heard, the public hearing was closed.

Mrs. Rankin moved Resolution BH12-10, Adoption of Ordinance 813-Public Health Nuisance Code, which is appended to the minutes of this meeting. The motion was seconded by Mr. Allieri and unanimously carried on a roll call vote.

NEW BUSINESS -none

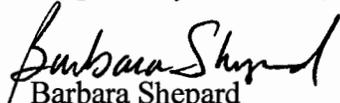
PUBLIC HEARING

Chairman Rizzo opened the public hearing.

There being no one wishing to be heard, the public hearing was closed.

The meeting adjourned at 7:42 p.m. on motion by Mr. Klingener, which was seconded by Mr. Donadio and so carried.

Respectfully submitted,

  
Barbara Shepard  
Secretary

Approved

